



# LARIMER COUNTY WORKFORCE DEVELOPMENT BOARD MEETING MEETING MINUTES

JUNE 8, 2016

Larimer County Courthouse, 200 W. Oak Street, Fort Collins, CO

- 1. **Networking**
- 2. **Call to Order (Nancy Patton)**
  - a. **Roll call**

**Members Present (22):**

Teri Brogdon	Kevin Caffrey	Zach Collins
Bill Dowling	Walt Elish	Stacy Evans
Kathy Hanson	Eric Lea	Heather Lelchook
Richard Martinez	Tracy Mead	Jim Neubecker
Mike O'Connell	Nancy Patton	Miki Roth
Rusty Shawley	Beth Sowder	Traci Summers
Jerry Thurber	Lynn Vosler	Margie Wagner
Kathi Wright		

**Members Absent (8):**

Cynthia Christie	Miranda DeZwarte	Ann Hutchison
Steve Johnson	Anjanette Mosebar	Gen Ponce-Pore
Deb Spotts	Julie Zinn	

**Guests and CDLE Staff Present (18):**

Jan Barela-Smith	Bruce Biggi	Mary Broderick
Madison Cassels	Amanda Chenkin	Alan Cohen
John Fleck	Crystal Kavallieros	Charity Larson
Eric Leftwich	Heather Meyer	Janet Miller
George Newman	Carolyn Reed	Todd Rogers
Warren Snyder	Grant Thayer	Rebecca Toll

**Staff Members Present (6):**

Cheryl DeGrave	Joni Friedman	Mark Johnston
Mike Kohler	Marie Meier	Jackie Tuck





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- b. Review agenda**
        - c. Public comment on topics not on the agenda**
        - d. Announcements**
- 3. Consent Calendar (Nancy Patton)**
  - a. Approval of the April 13, 2016 WDB meeting minutes \*Vote\***

After verification of a quorum, the April 13, 2016 WDB meeting minutes were unanimously approved.
- 4. Policy Review \*Vote\* (Mark Johnston)**
  - a. P&P-03-107 Individual Training Account (ITA) Policy**

Mark Johnston, WIOA Center Manager, reviewed the Individual Training Account policy. The ITA outlines the importance of customer choice when selecting a training provider/program and gives priority consideration to training programs that lead to recognized credentials aligned with in-demand occupations.

Jerry made a motion to approve the Individual Training Account Policy as presented, Miki seconded, and the motion passed unanimously.
- 5. WDB Data Dashboard (Rebecca Hill, CSU Dept. of Agriculture and Resource Economics)**

Rebecca Hill, Economist with CSU, has been working with the Data Committee on creating the WDB Data Dashboard. The Dashboard is one of the WDB priorities for 2016. Rebecca shared a draft of the Dashboard and reviewed the metrics. Mike O'Connell added that the agenda for the July 13, 2016 WDB meeting will include time to review the Dashboard format and data in more detail and discuss potential changes.
- 6. Opportunities in Trade (Dee Funkhouser, Colorado Department of Labor & Employment)**

Dee congratulated the WDB on creating a great Data Dashboard for the region. Dee shared some County specific data for the utility and construction industries. The construction industry is projected to grow 5% and the Utility Industry 1.1% through the first quarter of 2018. Even small growth requires new employees in the industry. The utilities industry has a significant amount of employees 55-64 years of age, which will create additional need to grow the pipeline.
- 7. Opportunities in Trade (Eric Leftwich)**
  - a. Panelists**
    - Mary Broderick, International Brotherhood of Electrical Workers LU68
    - John Fleck, Affiliated Labor Unions
    - Crystal Kavallieros, LPR Construction
    - George Newman, Front Range Community College

Trade positions are often well paying jobs with stability that do not require people to incur significant debt for training. Eric introduced the panelists and facilitated a discussion on the opportunities and challenges in the trade industry. Please see detailed panel notes for additional information.



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## 8. Panel Q&A (*Eric Leftwich*)

Panelists answered a variety of questions from the WDB. See panel notes for additional information.

## 9. Other Business (*Jerry Thurber*)

No other business.

## 10. Bylaws Review \*Vote\* (*Nancy Patton & Joni Friedman*)

The Workforce Innovation and Opportunity Act of 2014 (WIOA) establishes new criteria for board membership, expands the functions of the board, and sets additional board requirements. These changes need to be incorporated in our bylaws. In addition to the changes required under WIOA Board members requested amending the bylaws to include items such as electronic voting and non-voting members.

The Executive Committee has reviewed the bylaws and recommends they be approved by the board. Jim made a motion to approve the bylaws as written. Jerry offered an amended motion, he moved to approve the bylaws as written, as well as all changes made in the review/approval process by both the County Attorney and the Board of County Commissioners, unless Joni deems an additional WDB vote necessary. Jim accepted the amended motion. The motion was seconded by Bill and unanimously approved. Nancy reminded Board members that while we are allowing some proxy voting, it's important the members still attend the meetings. The draft bylaws will be posted on the [larimerworkforce.org](http://larimerworkforce.org) website once approved by the Board of County Commissioners.

## 11. Adjourn

The meeting was adjourned at 9:50 am.

**VISION:** Cultivate a well-trained, productive, and competitive workforce in our region.

**MISSION:** Connect community, government, business, and education to shape a robust, talented, and sustainable workforce.

**PURPOSE:** Strengthen our workforce and communities by providing an interactive forum where workforce issues can be heard, partnerships formed, and solutions created.