



LARIMER COUNTY WORKFORCE DEVELOPMENT BOARD MEETING

MEETING MINUTES

AUGUST 10, 2016

Larimer County Courthouse, 200 W. Oak Street, Fort Collins, CO

- 1. **Networking**
- 2. **Call to Order (Nancy Patton)**
 - a. **Roll call**

Members Present (20):

| | | |
|------------------|---------------|------------------|
| Bruce Biggi | Teri Brogdon | Zach Collins |
| Miranda DeZwarte | Bill Dowling | Walt Elish |
| Kathy Hanson | Eric Lea | Heather Lelchook |
| Richard Martinez | Tracy Mead | Jim Neubecker |
| Nancy Patton | Rusty Shawley | Beth Sowder |
| Deb Spotts | Traci Summers | Jerry Thurber |
| Lynn Vosler | Margie Wagner | |

Members Absent (11):

| | | |
|----------------|------------------|---------------|
| Kevin Caffrey | Cynthia Christie | Stacy Evans |
| Ann Hutchison | Steve Johnson | Eric Leftwich |
| Mike O'Connell | Gen Ponce-Pore | Miki Roth |
| Kathi Wright | Julie Zinn | |

Guests and CDLE Staff Present (10):

| | | |
|----------------|-----------------|----------------|
| Ryan Abbot | Josh Birks | Marilee Boylan |
| Amanda Chenkin | Alan Cohen | Jean Greuel |
| Stacy Johnson | Sheila Pottorff | Tyler Schlagel |
| Christa White | | |

Staff Members Present (8):

| | | |
|----------------|----------------|--------------|
| Douglas Cannon | Jacob Castillo | Adam Crowe |
| Cheryl DeGrave | Joni Friedman | Dena Jardine |
| Mike Kohler | Amanda Repella | |





Larimer County Workforce Center

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- b. Review agenda
- c. Public comment on topics not on the agenda
- d. Announcements

- a. Electronic Voting Consent Form

- b. Workforce Symposium – September 30, 2016

- Please see Jacob if you haven't completed your electronic voting consent form. The Workforce Symposium is September 30, 2016. The Business Services Team would like WDB members to volunteer at the Symposium. If interested, please add your name to the sign-up sheet.

- 3. Consent Calendar (*Nancy Patton*)

- a. Approval of the July 13, 2016 WDB meeting minutes *Vote*

- After verification of a quorum, the July 13 2016 WDB meeting minutes were unanimously approved.

- 4. MOU Review *Vote* (*Dena Jardine*)

- a. Division of Vocational Rehabilitation

- b. Job Corps

- The Workforce Innovation and Opportunity Act (WIOA) is designed to strengthen the workforce development system. Under WIOA the Larimer County Workforce Development Board has ten required MOUs. The purpose of the MOUs is to encourage collaboration between organizations and to provide a framework for the delivery of services. The WDB approved seven MOUs at the July 13, 2016 meeting.

- Dena Jardine, Larimer County Workforce Center Associate Director, reviewed and answered questions on the Jobs Corps and Division of Vocational Rehabilitation MOUs. The remaining MOU will be reviewed later this year.

- Margie Wagner made a motion to approve both MOUs as presented, Beth Sowder seconded, and the motion passed unanimously.

- 5. WDB Data Dashboard (*Jacob Castillo*)

- The completion of the data dashboard was one of the top initiatives for WDB in 2016. The first phase of the data dashboard is complete, and has been well received in the community. The report has been shared with partners and promoted on Larimer County's social media. Jacob thanked Jerry Thurber, Mike O'Connell, Sharron Adams, Amanda Repella, and the entire WDB for their help completing the project.

- The Data Committee is currently developing the scope for phase 2 of the Data Dashboard. Please contact Jerry or Jacob with any feedback, or to join the committee.

6. Workforce and Economic Development Introduction (*Eric Lea & Jacob Castillo*)

Jacob provided information on the role of economic development. Traditionally, economic development is a range of activities that create sustainable employment opportunities in a region. Recently the role of economic development has expanded to encapsulate a range of activities, from workforce training to quality of life improvements. Quality of life and economic development sustain one another.

Eric introduced the economic development professionals who are hosting table discussions. The WDB is interested in knowing more about recent economic development initiatives and how the WDB can help.

7. Workforce and Economic Development World Café (*Eric Lea*)**a. Table Captains**

- a. **Josh Birks, City of Fort Collins**
- b. **Walt Elish, Town of Berthoud**
- c. **Bruce Biggi, Northern Colorado Economic Alliance**
- d. **Ryan Abbot, Town of Wellington**
- e. **Stacy Johnson, Town of Windsor**

Table hosts provided an overview of economic development in their region. Please see detailed economic development discussion notes for additional information.

8. Next Steps and Other Business (*Jerry Thurber*)**a. October 12, 2016 WDB Meeting - Barriers to Employment**

The Board shared takeaways from the world café discussions and drafted follow-up items including:

- Connect education, government, and private sector to identify certificates and timeline for delivery of certificates.
- Are we preparing for the significant growth projected? Will there be good quality job opportunities?
- Let's not lose sight of the fact that the majority of employers are small businesses. They too have workforce and economic development challenges. How do we support them?
- Continue the Data Dashboard initiative.
- Transportation between cities is impacting commutes (it's not just I-25).
- Formal process for collecting workforce needs by the economic development community (future looking forecast).
- Work with Power Coordinators within the Poudre School District to help change the perception of students that decide not to attend college (culture shift).

9. Adjourn

The meeting adjourned at 9:30 a.m.