





# Larimer County Workforce Center

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- b. Review agenda
  - c. Announcements
  - d. Public comment on topics not on the agenda  
There were no public comments.
3. Consent Calendar (*Nancy Patton*)
- a. Approval of October 14, 2015 minutes \*Vote\*  
After verification that a quorum was present, Nancy asked if there were any corrections to the October 14, 2015 minutes. There being none, Jim Neubecker moved that the minutes be approved and Alan Cohen seconded. The motion carried.
4. Nomination of 2016 WDB Officers \*Vote\* (*Tracy Mead*)  
Tracy presented the slate of candidates selected by the nominating committee for the 2016 WDB officer positions:
- Jerry Thurber, Co-chair
  - Nancy Patton, Co-chair
  - Mike O'Connell, Chair Elect
  - Rusty Shawley, Secretary/Treasurer
- Tracy called for any additional nominations; none were received. Tracy moved to elect the slate of candidates as presented, Jim Nuebecker seconded, and the motion carried.
5. Review of November 17, 2015 Board Retreat (*Jerry Thurber*)
- a. 2016 goals and responsibilities under WIOA
  - b. WDB Activities
  - c. WDB Structure  
The passage of the Workforce Innovation and Opportunity Act (WIOA) creates new responsibilities for the board. WDB involvement is required in 16 function areas or activities. Over the past few months the WDB has been discussing those activities and made an initial determination regarding their level of involvement for each area.
- Jerry thanked everyone for their participation in the survey. The survey indicated topic presentations were very well received and members were satisfied with how the meetings were structured and organized. The topic presentations will continue in 2016.
6. Topics for 2016 meetings (*Nancy Patton*)
- a. Prioritization exercise
  - b. Discussion  
Jerry and Nancy provided background on the WDB planning/prioritization process and shared priorities and goals that were developed throughout the process.

#### Priorities:

1. Taking action (including data project and meeting follow-up)
2. Coordinating and convening
3. Local/regional plan
4. Awareness, outreach, marketing, and engagement
5. WIOA

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Goals: Effective meetings; disseminate core data (data project); and information and awareness.

Attendees prioritized five knowledge forum topics or topic presentations for 2016. They will be categorized as either informational or action oriented. Volunteers were identified to plan the topic presentations. A 2016 meeting calendar will be provided at the January 13, 2016 WDB committee work meeting.

- Data Dashboard
- Sector Partnerships
- Trades
- Economic Development and Workforce
- Barriers to Employment

7. **Close and Next Steps** (*Jerry Thurber*)

Jacob and Jerry will convene a planning meeting to start pulling together data for the data project. Everyone joined Rusty in thanking Tracy Mead for her exemplary service as the WDB Secretary/Treasurer.

8. **Adjourn**

The meeting was adjourned at 9:30 am.

**VISION:** Cultivate a well-trained, productive, and competitive workforce in our region.

**MISSION:** Connect community, government, business, and education to shape a robust, talented, and sustainable workforce.

**PURPOSE:** Strengthen our workforce and communities by providing an interactive forum where workforce issues can be heard, partnerships formed, and solutions created.