



# LARIMER COUNTY WORKFORCE DEVELOPMENT BOARD MEETING

## MINUTES

FEBRUARY 10, 2016

Larimer County Courthouse, 200 W. Oak Street, Fort Collins, CO

1. Networking
2. Call to Order (*Nancy Patton*)
  - a. Roll call

WDB Member	Signature
Kevin Caffrey	Present
Cynthia Christie	Absent
Miranda DeZwarte	Absent
Alan Cohen	Present
Bill Dowling	Absent
Kathy Hanson	Present
Ann Hutchison	Absent
Steve Johnson	Absent
Eric Lea	Present
Heather Lelchook	Present
Richard Martinez	Present
Tracy Mead	Absent
Anjanette Mosebar	Absent
Jim Neubecker	Present
Mike O'Connell	Absent
Traci Summers	Absent
Nancy Patton	Present
Geniphyr Ponce-Pore	Present
Miki Roth	Present
Rusty Shawley	Present
Deb Spotts	Present
Jerry Thurber	Present
Lynn Vosler	Absent
Kathi Wright	Present
Julie Zinn	Absent

Guests and Staff Members Present	
Bruce Biggi	Guest
Marilee Boylan	Guest
Teri Brogdon	Guest
Jan Barela-Smith	Guest
Jacob Castillo	Staff
Amanda Chenkin	Guest
Cheryl DeGrave	Staff
Walt Elish	Guest
Stacy Evans	Guest
Joni Friedman	Staff
April Getchius	Guest
Rebecca Hill	Guest
Jennifer Hunt	Guest
Mark Johnston	Staff
Ammar Khan	Guest
Carolyn Reed	Guest
Beth Sowder	Guest
Cynthia Smeraski	Guest
Rebecca Toll	Guest
Margie Wagner	Guest
Christa White	Guest





# Larimer County Workforce Center

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- b. Review agenda
  - c. Public comment on topics not on the agenda
  - d. Announcements
3. Consent Calendar (Nancy Patton)
- a. Approval of December 9, 2016 WDB meeting minutes  
After verification of a quorum, the December 9, 2016 WDB meeting minutes were unanimously approved.
4. Workforce Center Policy Review \*Vote\* (Mark Johnston)
- a. P&P-03-103: WIOA Eligibility Determination and Documentation Policy
  - b. P&P-03-104: WIOA Adult Priority of Service Policy
  - c. P&P-03-105: WIOA Supportive Services Policy  
Mark Johnston, Workforce Innovation and Opportunity Act Center Manager, reviewed the proposed policies and answered questions. Nancy called for a vote. All three policies were approved as presented, after a motion from Kathi Wright, which was seconded by Rusty Shawley.
5. Data Presentations
- a. Jacob Castillo, Economic Development Director, Larimer County
  - b. Bruce Biggi, Senior VP for Business Development, Northern Colorado Economic Alliance  
Jacob shared takeaways of his conversations with regional data experts and economists he contacted regarding our data initiative. Highlights include: decide what you're trying to accomplish with the data dashboard before selecting the metrics, the tie to economic development is critical and determine the WDB role or responsibility for the data, if any.
- Bruce updated the WDB on the new Northern Colorado Economic Development Alliance (NCEA). They are a new economic development business model for northern Colorado dedicated to marketing the region to corporate executives and site selectors. NCEA focuses on primary industry attraction.
6. WDB Data Dashboard Metrics (Mike O'Connell)  
The data committee presented a draft of data/metrics for possible inclusion in the first phase of the WDB dashboard and requested feedback. Phase one of the dashboard will focus on how the area is doing overall. The WDB suggested numerous metrics for the data committee to consider. If you are interested in helping fundraise for or design the dashboard please contact Jerry, Jacob, or Mike to join the committee.
7. Close and Next Steps (Jerry Thurber)  
Jerry thanked everyone for their participation and reminded voting WDB members that we need a quorum at the April 13, 2016 meeting to vote on the local and regional plan.
- 8.
9. Other Business (Jerry Thurber)
10. Adjourn

[www.larimerworkforce.org](http://www.larimerworkforce.org)

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