



Get On Board with your employment Goals through the **Internship Program**

What's in it for me?

- Strengthen the skills you currently have
- Learn new skills
- Build your professional network
- Get inside scoop on job opportunities
- Try out a career and get "hands on" experience

How do I apply?

- Get a Transitional Employment Application Packet from your career coach
- Fill out the application
- Make sure you have all the documents listed on the Transitional Employment Application Check List; turn packet into your coach before the Internship Orientation or to a site coordinator at the Internship Orientation
- Make sure you have a current driver license/state I.D.
- The name on your license/I.D. & your Social Security card match

Ways Site Coordinators will support you...

- Serve as liaison/mediator between internship site & you
- Guide you through the internship documents (evaluations, time sheets, etc)
- Support you with your career path
- Provide services to help you transition to permanent employment

For more information contact:

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Internship Opportunities...

Here is a sample listing of positions in the Internship database:

(they may or may not be available at thist time.)

Warehouse Technician
Administrative Assistant
Commissioner's Assistant
Customer Service Representative
Dietary Assistant
Care Partner/Personal Care Provider
Warehouse Technician
Farm Worker
Kitchen Intern
PC Hardware/Software Technician
Shelter Program Intern
Construction Trades
Seasonal Equipment Operator
Housekeeping Supervisor
Engineer Mechanical/Electrical
Activities Assistant
Barista
Financial Planning Assistant
Truck Driver's Assistant
Planner 1/Materials
Distillery Assistant
Program Assistant
Media and Communication
Equipment Worker

Photo Studio Assistant
House Manager
Library Clerk
Receptionist
Recording Studio Intern
Electrical Apprentice
Custodian
Front Desk Assistant
Automotive Technician
AutoCAD Technician
Production Assistant
Marketing Intern
Sewing/Production
Sculpture Assistant/3D Resizer
Software Development Intern
Salon Assistant
Youth Program Intern
Auto Sales Helper
Production
Property Maintenance
Bakery Assistant
Veterinary Assistant
Groundskeeper
2-1-1 Call Center Intern

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