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Larimer County Workforce Center <workforce-center@co.larimer.co.us>

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Job Seeker Corner

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Workforce Center Hours for Walk-in Consultations

Good luck in choosing your next career! Always remember, the Workforce Center offers a variety of walk-in consultation hours if you get stuck and need to ask questions. [Click here](#) for a complete list of Workforce Center hours and contact information.

Job Seeker Tip

Interested in learning how to create an effective resume?

Think of all your skills, experience, training, and education as a huge walk-in closet containing every stitch you own.

If today is warm and sunny, you may pull out shorts, a tank top and flip-flops to wear. If it snows tomorrow, you'll tuck the warm weather clothes away and fish out a flannel shirt, lined jeans, and a down jacket. You don't throw the summer clothing away because the weather has changed – you keep it for the next warm day.



Likewise, when you apply for a job that requires experience with a particular software program, you will pull out and write about your experience with that program. If the next job you apply for requires skills using a chain saw, you'll tuck the software experience away and focus upon your experience with power tools – chain saws in particular.

It's not likely that you'll use every skill in your resume "closet" at once,

New Initiatives



Is the lack of a college degree preventing you from obtaining employment?

More than 70% of Americans lack a college degree, but that doesn't mean they're lacking in skills. If you're one of the many people in this country who are unemployed or under-employed because you don't have that degree, you need a new way in—a way to show the skills you have and get the credentials you need to advance your career.

Skillful is a new skills-based, online platform that values people's skills, not just degrees, and supports lifelong learning in today's rapidly changing economy. Job seekers can now use Skillful to connect to employers with well-paying jobs and educators who can help them acquire new skills and advance their careers.

[Click here](#) to check out the Skillful website and learn about the benefits this program has to offer.



any more than it's probable that you'll wear every bit of clothing in your closet all at the same time.

Remember that an employer will give your resume 10 to 15 seconds on the first read-through. It's an applicant's job to make it easy for the employer to see that we have what they need by selecting the appropriate material from our resume closet. If the employer cannot see in that brief period of time that you have skills that he or she seeks, your resume will be discarded.

The Larimer County Workforce Center (LCWC) offers a great resume workshop called 'How to Make Your Resume ROAR (Results Oriented And Relevant)' in which you will learn fundamentals and basic elements of a resume that will make your application material stand out. [Click here](#) to learn more about the free services we offer at the LCWC and register for our upcoming workshops.

Unemployment Insurance Corner

Need to file a claim for Unemployment Insurance benefits?



Beginning **July 18, 2016** changes will be made that effect the hours a customer can **call** the Unemployment Insurance office at **1-800-388-5515** to file a claim. If a customer wishes to **file a claim by phone** with an agent, the new hours of operation will be:

- Monday 1:00 pm to 4:00 pm
- Tuesday 1:00 pm to 4:00 pm
- Wednesday 8:00am to 12:00pm and 1:00 pm to 4:00 pm
- Thursday 8:00 am to 12:00 pm and 1:00 pm to 4:00 pm

To avoid wait times, you may file a claim online via Smartfile 24 hours per day, 7 days per week. Please [click here](#) or visit www.colorado.gov/cdle to file an Unemployment Insurance claim online at your convenience.

Hiring Events and Job Fairs

Get face time at our next Hiring Event that's valuable to you!

How often have you said, "If I could just talk to someone at the company, I know they will hire me!" We can help. The



LCWC hosts Hiring Events in our Fort Collins and Loveland office nearly every week. This is **the opportunity** for you to visit with company

representatives while offering face to face interaction with an employer you would like to work for. It is an opportunity to introduce yourself, present a copy of your resume, and let them know why you are the one!



But first, we are asking for some much needed assistance so we can better serve you. We have a short survey to gain your input on how these events can best support you. What decisions do you make while deciding whether or not you will attend our next Hiring Event? What types of businesses would you like for us to host at Hiring Events? What are the best days of the week, times, and locations for you to attend a Hiring Event?

Click here to take this short survey to help us, help you! We will compile the results and coordinate our Hiring Events based on what you are looking for!

Employer Spotlight

Colorado State University (CSU) is the largest employer in Larimer County and employs a very diverse workforce in order to function as a world class university. CSU is home to about 6,000 employees and seeking to fill over 150 of those positions



today. The diversity in the positions they are currently recruiting for extend far beyond Professors and those in academia. Some examples of these positions include: Transition Specialist, Conservation Planning Coordinator, Kitchen Training Manager, Utility Plant Operator I, Lead Cook, Student Veteran Coordinator, CAD Designer, Medical Technologist, Dock Supervisor, Payroll Technician, Construction Custodian, and more!

Click here to learn more about the employment opportunities that CSU has to offer and the benefits of working for a world class university.

Training and Internship Services

Are you seeking training support in the following industries: Healthcare, Information Technology (IT), Transportation, or Manufacturing?



The LCWC is currently offering the National Emergency Grant (NEG) Sector grant to help create partnerships between job seekers, training providers, and employers in the Healthcare, IT, Transportation, and Manufacturing industries. This grant will help fund training of up to \$4,000 and work-based training through internships for eligible job seekers transitioning into demanding occupations in the above industry sectors.

To be eligible for this grant you must be a Dislocated Worker meaning you have experienced a lay off in the last 5 years and were eligible for Unemployment Insurance benefits as a result of the layoff. If interested in applying for training and/or internship opportunities in the Healthcare, IT, Transportation, or Manufacturing industries please [click here](#) to register for our next orientation.

Additionally, the LCWC will be reaching out to potential candidates through Connecting Colorado based on your previous work experience, your listed skill sets, and your desired occupation. Please ensure that your Connecting Colorado profile is current and accurate by [clicking here](#) so you don't miss out on potential training and internship opportunities.

Veterans Corner

Priority of Service

In offering Veterans' Priority of Service, our mission is to provide Veterans, transitioning service members and eligible spouses with the resources and services to succeed in the 21st Century workforce by meeting labor-market demands with qualified Veterans. To assist in meeting this mission, Priority of Service is given to Veterans and eligible spouses. Priority of Service means that veterans and eligible spouses are given



priority over non-covered persons for the receipt of employment, training, and placement services provided under a qualified job training program. This means that a veteran or an eligible spouse either receives access to a service earlier in time than a non-covered person, or if the resource is limited, the veteran or eligible spouse receives access to the service instead of or before the non-covered person. Please [click here](#) to learn what constitutes an 'Eligible Veteran' or 'Eligible Person' for consideration of Priority of Service.

We thank you for your service!

New Initiatives

The LCWC is now active on Social Media!

The LCWC has created a Facebook and Twitter page to best highlight our Career Services. Please [click here](#) to follow us on Facebook and [here](#) for Twitter to receive updates and notifications of job search tips, daily connecting Colorado job postings, hiring events, workshops, helpful job search articles, and more!



[Larimer County Workforce Center Career Services Facebook](#)



[Larimer County Workforce Center Career Services Twitter](#)

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