



Setting up a Free Email Account

Where do I begin?

The following are a small sample of the websites where you may obtain a free email account. Once you have set up one of these accounts, you may access it from any computer that has internet access.

www.hotmail.com
www.mail.com

www.gmail.com
www.aol.com

For more free email provider listings, visit: <http://www.fepg.net/providers.html>

What are the benefits of a free email account?

1. The account is accessible from any computer with an internet connection.
2. Most internet job posting boards have a feature that will email new job openings to your email account.
3. You can send resumes to prospective employers through your email and receive responses.
4. They provide an anonymous email account for those who are currently employed and do not wish to use their employer's email for job searching.

Email pointers:

1. Pick an email address/username that is appropriate for job searching (i.e., your first initial and last name, etc.)
2. Check your email regularly. Job search related email should be responded to as quickly as possible.
3. Check your spelling and grammar before sending an email. Many of these free email services have an option for spell check, but nothing is better than re-reading your email thoroughly before sending it.
4. Be aware that some email providers require you to provide a cell phone number when initially setting up an email account in order to send a verification code to you by text message.
5. Be sure to write down your email address and password somewhere safe.

We have provided the above list of email account providers as examples. The Larimer County Workforce Center does not endorse any email website or the information, products, or services contained therein.





Larimer County Workforce Center

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