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***Larimer County Workforce Investment Board  
 Quarterly Meeting  
 December 8, 2010 – 7:30 am to 9:30 am  
 Hearing Room – 200 W. Oak St., Fort Collins, CO***

- A. Call to Order (Mike Reiff) (7:30 – 7:40)
1. Sign-in Sheet
  2. Review agenda

NAME	PRESENT / ABSENT
Phyllis Abt	Present
Pamalyn Allen	Present
Cindy Barnes	Present
Mary Betters †	Absent
Josh Birks	Attended by proxy
Jessica Brown	Present
Bradley Buum	Absent
Cynthia Christie	Present
Bob Colmenares	Present
Maury Dobbie	Absent
Kathy Dotson †	Present
Joni Friedman †	Present
Kathy Gaasvig	Absent
Lew Gaiter *	Present
Kathy Gilliland	Absent
Betsey Hale	Absent
Ron Hanni *	Absent
Maureen Harter †	Absent
Deborah Hasler	Present
Ann Hutchison	Present
Dena Jardine †	Absent
Mark Johnston †	Present
* Ex-Officio Member	† LCWC Staff Member

NAME	PRESENT / ABSENT
Jeff Koenig	Absent
Ryan Lennartson	Absent
Kathy Louderback	Present
Anne MacDonald	Absent
Mike Masciola	Absent
Tracy Mead	Present
Yvonne Myers	Absent
Jim Neubecker	Present
Jo Dawn Newlon	Absent
Kathy Olson	Present
Mike Reiff	Present
Miki Roth	Absent
Ed Rutherford	Absent
Preety Sathe	Absent
Cathy Schelly	Absent
Don Schofield *	Absent
Carol Steinbock	Absent
Kory Stolte	Absent
Lynn V osler	Present
Rick Wagner	Absent
Marija Weeden-Osborn	Present
Julie Zinn-Patti	Absent

3. Public invited to be heard (topics NOT included on the agenda)  
**No public comment**

- B. Guest Introductions (7:40 – 7:50)
- C. Consent Calendar (Mike Reiff) (7:50 – 7:55)  
1. Approval of Minutes (September 2010)  
**a) Minutes approved unanimously**
- D. 2011 WIB Meetings (Kathy Dotson) (7:55 – 8:00)  
1. Change in time?  
**The committee prefers to continue with morning meetings. However, they suggested increasing the frequency to every other month and changing the time to 7:45 – 9:00. The Executive Committee will vote on the suggested changes in January.**
- E. Update on Colorado Workforce Development Council (Joni Friedman) (8:00 – 8:10)  
**a) Larimer County has three representatives on the Colorado Workforce Development Council**  
**1. Jim Neubecker**  
**2. Jay Hardy**  
**3. Ryan Keiffer**  
**All members of the CWDC are appointed by the Governor and appointees may change when the new Governor takes office.**
- F. New Member Recruiting (Kathy Dotson) (8:10 – 8:15)  
**Kathy Dotson briefly described the process for appointing new members and requested that all members consider inviting individuals to the next WIB meeting who may be interested in joining the board.**
- G. Energy Grant (Kathy Dotson & Adam Crowe) (8:15 – 8:25)  
1. **Kathy Dotson introduced Adam Crowe and explained his role helping to manage the CDLE energy grant.**  
2. **Kathy Dotson described the Energy Grant the Workforce Center received from CDLE that has several components, including one for training. The goal is to help businesses in the energy sector meet their immediate training and education needs by developing an application for employers to complete requesting training. Applications would be reviewed by the Energy Committee and any other interested WIB members.**
3. Committee Lead Needed
4. Sub-Committee Updates (8:25 – 9:15)  
**Mike urged all members to share their valuable input by actively participating in committees**
5. Healthcare (Kathy Dotson)

**The healthcare sub-committee met with the Northern Front Range Health Care Consortium. They are interested in forming a partnership to apply for a planning grant.**

6. Energy (Kathy Dotson & Rich Martinez)  
**Rich Martinez, formerly with the City of Loveland, shared his perspective of the challenges facing the utility industry.**
7. Technology (Jessica Brown)  
**First employer focus group was held in November. They identified many needs including considerable soft skill needs.**
8. Youth Council (Kathy Olson)
  - **WIB members viewed a short video of the Adams County Career Expo. Those who attended shared their impressions of the fair. All agreed it was a well planned event.**
  - **Youth Council will work with the WFC to gather data to determine the focus or goal of the Larimer County Fair.**
9. Marketing (Kathy Dotson)  
**Focus has shifted to creating a media buzz to promote both the WFC and the WIB.**
- H. Website Update (9:15 – 9:20)  
**WIB pages on the website are being revamped.  
Calendar detailing meetings is available now.**
- I. Other Business (9:20 – 9:25)  
**Kathy Dotson and Joni thanked the group for their efforts and time commitment this year.**
- J. Adjourn

2011 Schedule will be determined after January 4<sup>th</sup> Executive Committee meeting.